

## Course fees:

<u>LEVEL</u>	<u>Per Paper</u>	<u>Home study</u>
<b>Knowledge Module</b>	£275	£139
<b>Skills Module</b>	£295	£169
<b>Professional Level</b>	£305	£189

Above fee are applicable for a course duration of 3 to 6 months

•To enrol on a one year full time programme a minimum of 4 papers must be selected

**Name:** .....

**Address:** .....

.....

**Tel:** .....

**Course Level:** .....

**Study Mode:** F/T, Day release, evenings, Weekend

**Please send your details with a registration fee of £30 and reserve your place now.**

Hammersmith Management College

88-90a King Street, Hammersmith,

London W6 0QW . Tel: 020 8748 7481. Email: [acca@hmclondon.com](mailto:acca@hmclondon.com)

Web: [www.hmclondon.com](http://www.hmclondon.com)



***Over 100,000 Accounting jobs available in Practice and Industry. Are you interested?***

*Join our ACCA professional courses for attractive job prospects in the Market.*

- Quality training
- Exam revision
- Mock examination
- SAGE Line50
- Job related training



***Use this leaflet to enrol and claim a discount***

**HAMMERSMITH MANAGEMENT COLLEGE**

# ACCA ( Association of Chartered Certified Accountants)

ACCA is the largest and fastest growing international accountancy body, with well over 300,000 members and students in 166 countries. ACCA has an extensive network of over 70 staffed offices and other centres around the world.

Hammersmith Management College has been a 'Gold Approved' learning partner since June 2008.

## Course structure

### Fundamental Level – Knowledge Module

- F1 Accountant in Business (AB)
- F2 Management Accounting (MA)
- F3 Financial Accounting (FA)

### Fundamental Level – Skills Module

- F4 Corporate & Business Law (CL)
- F5 Performance Management (PM)
- F6 Taxation (TX)
- F7 Financial Reporting (FR)
- F8 Audit & Assurance (AA)
- F9 Financial Management (FM)

## The Degree option

After the successful completion of ACCA part 2, there is an option to transfer to Oxford Brooks degree program in accounting and finance. The following must be submitted:

- Approx 6000 words essay on related accounting & business issues
- 1500- 2000 words essay on communication skills

## Professional Level – Essential Module

- P1 Professional Accountant (PA)
- P2 Corporate reporting (CR)
- P3 Business Analysis (BA)

## Option Papers (2 from 4)

- P4 Advanced Financial Management (AFM)
- P5 Advanced performance Management (APM)
- P6 Advance Taxation (ATX)
- P7 Advance Audit and Assurance (AAA)

**HAMMERSMITH MANAGEMENT COLLEGE**

## Course duration

ACCA is essentially a 3 year programme. However keeping in view the professional nature of these examinations, successful completion may take up to 3-4 years.

## Registration Procedures

You can register as an ACCA student by visiting [www.accaglobal.com](http://www.accaglobal.com) and using ACCA's on line registration facility. The initial registration can be completed on line. To fully complete your registration you must send copies of your academic transcripts, passport size photograph, copy of relevant pages of passport and a cheque or postal order of £59 along with your application number.

*It may take ACCA up to 4-6 months to provide you with your registration details.*

## Summary of Key Dates

Submit registration by 31<sup>st</sup> December to sit June examinations  
Submit registration by 31<sup>st</sup> August to sit December examinations  
*These deadlines do not apply to Computer based Examinations.*

*HMC is an approved computer based exam centre for ACCA part 1.*

## Practical implications

Successful candidates will need a minimum of 3 years practical experience in the relevant field. This will enable them to operate as registered auditors and practicing accountants

## Computerised Accounting Packages

In order to prepare our students for the challenges of the Job market, we provide practical training to compliment the professional ACCA knowledge. Following modes of practical training may be available:

- ✓Computerised payroll
- ✓SAGE LINE50
- ✓EXCEL

## Eligibility as a registered student

Any one aged 21 or over can be registered with ACCA as a mature student (MSER) and is allowed only to take first two papers.

Professional entry requirements are as follows:

At least 2 A level passes, CAT level B or AAT (U.K) intermediate, BTEC National certificate, Advanced GNVQ, NVQ level 3-4, degree from a recognised institution

### **ACCA Connect:**

Phone: +44 (0) 141 582 2000

Fax: +44 (0) 141 582 2222

Post: 2 Central Quay, 89 Hydepark Street, Glasgow G3 8BW, UK

<http://www.accaglobal.com/contacts/connect/>

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